



POLICIES FALL 2017 - SPRING 2018

COMMITMENT Dance is a 9-month commitment (September - May). **If you withdraw from a class after October 1st a \$100 cancellation fee will be charged per class dropped for the adjustment of class size and choreography for both shows.** (Summer Camp only- The \$100 deposit is non-refundable and only transferable to another summer camp.)

REGISTRATION opens every year in April/May for the upcoming Fall-Spring dance year. There is an annual registration fee of \$50/student, \$70 for 2 students or \$90 for 3+ students in a family. Holiday Show Fees are also due at registration. Registration fees are non-refundable. (Summer Camp only - \$100 deposit is due at registration).

TUITION Semester and Annual payments are the most convenient way to pay for dance lessons and a great way to avoid paying late fees. Anyone unable to make a semester payment may pay tuition in 9 equal payments, due the 1st of every month from September - May. Tuition is late after the 10th. **A \$10.00 late fee will be charged on the 11th.** Checks returned for insufficient funds will be charged an additional \$25.00. Tuition checks should be made **payable to Studio B.** Credit cards are accepted for tuition payments. **UNLESS OTHERWISE SPECIFIED, ALL ACCOUNTS WILL BE SET UP FOR AUTOMATIC CHARGE.** Let the studio know your billing preference (annual, semester or monthly) at the time of registration. There will be no reduction or refund for missed classes. Students who miss a class may make up by attending another class of the same age or level in the fall semester. However, make-ups will not be helpful during spring semester due to specific recital choreography.

TUITION DISCOUNTS:

1. FAMILY: Families with 2 students receive a \$5 discount per month. Families with 3 or more students receive a \$10 discount per month.
2. ANNUAL PAYMENT: 5% will be deducted from annual tuition amount if all 9-months of tuition are paid by the first day of class.
3. TUITION CAP: A cap of \$250/month per student will be applied when signing up for multiple classes. Once the cap is reached, a student may take any additional classes for free.

ATTENDANCE is very important, as it determines student success throughout the year and in both recitals. Attendance is taken every week and will be discussed with the student and parents once 4 classes are missed. The spring semester is focused primarily on learning and blocking the May recital piece. Many pieces include partnering and will not work if all students are not in attendance. Please make this a priority.

HOLIDAY SHOW

Students in designated Ballet/Tap Combo or Ballet, Tap and/or Jazz classes may participate in a fun Holiday Show! This annual show allows the student to graduate through each dance in consecutive years. There will be a \$40 costume rental fee as well as a \$60 recital fee, \$40 for an additional student, due at registration for each class that participates in the Holiday show. Holiday shows for students in 2/3 yr. old classes will be held at the studio during class time in December. Students declining participation in the Holiday show by **October 1st** will not be charged a costume rental fee. Students dropping out of a class after October 1st will pay the \$40 costume fee. The Holiday Show participants will have rehearsals the week of the show at the theatre.

MAY RECITAL

All dance classes will prepare for an end-of-year recital during the spring semester of each year. This performance is optional but all students are encouraged to participate. Last day to decline performance in the May recital is the last class before Thanksgiving break in November. May Recital & Costume Fees payments are due, for all participating students, before Thanksgiving break. If you are unable to make the payment in full, a 50% deposit will be accepted. Anyone declining participation in the May Recital after that date will be financially liable for costume(s) cost. All yearly fees must be paid in full to participate. All classes, except for the 2/3 yr old classes, will have a **mandatory** rehearsal at the theatre, the week of the recital. Rehearsal nights are a great time for the students to watch the show, so please feel free to sit quietly in the audience.

DROP OFF FOR CLASS

Because parking is limited on Kidwell St., **please drop off your student no more than 5 minutes before class time.** Students capable of exiting the vehicle without assistance are encouraged to do so. Those needing assistance should pull forward in the carpool line directly in front of the studio. Students will enter through the glass door and exit from the black door. **Please watch for students, both young and old, as they make their way into or out of the studio area.** Do not park in any surrounding parking lots or in the drop off area during peak class time hours. You may park on the street, north of our building, closer to Richmond Ave.

CONFERENCE

Interaction between parent, student and teacher will be encouraged. However, please schedule a time to talk by calling the studio, 214-826-3800 for an appointment.

STUDENT'S NAME: _____ PARENT SIGNATURE _____ DATE _____